ENERGY COMMUNITY SECRETARIAT
PROFESSIONAL POSITION

Vienna, Austria

The Energy Community Secretariat is one of the institutions set up under the Treaty establishing the Energy Community (the "Treaty"). The Energy Community is an International Organization with its seat in Vienna. The Secretariat has overall monitoring, coordinating and administrative functions in regard with the implementation of the Treaty by the Parties to the Treaty.

Based on the adopted Energy Community Work Program and the Budget for 2019, the Secretariat looks for a professional who is interested in an engagement opportunity at a position of

GAS MARKET EXPERT
(ref.: ecs/electricity/02/2019)

Interested in an international employment opportunity and committed to the core values of our institution:

Professionalism – Integrity – Cultural Sensitivity

Under the overall supervision of the Head of Gas Unit, the incumbent will perform the following tasks:

- Execute adopted Work Program tasks related to the implementation of the relevant Articles of the Treaty establishing the Energy Community in the field of energy markets;
- Monitor and report of the implementation of the EU Third Energy Package and the security of supply gas acquis by the Contracting Parties;
- Cooperate with the Contracting Parties in assessing and implementing appropriate energy legal frameworks; taking advisory role in transferring EU best practices in implementation and contributing to integration of their energy markets with the EU energy market;
- Cooperate with the Contracting Parties and taking advisory role in transferring EU best practices in implementation of the coupling of the electricity and gas markets and contributing to fulfilment of the decarbonisation agenda;
- Support Energy Community Contracting Parties in achieving targets of the Energy Union objectives, in particular those related to energy security, the internal energy market and decarbonisation;
- Assist the Contracting Parties in drafting relevant integrated national energy and climate plans which should cover a ten year period and provide the current energy system and polices;
- Provide expertise on gas market related issues and assist during the dispute settlement procedure;
- Promote work of the Secretariat in the relevant field through organising events, such as workshops, and at international conferences;
- Draft content-related information for regular updates of the Energy Community webpage;
- Develop relevant policy documents, guidelines, recommendations, procedures, reports, work programmes, projects, tender documents, minutes of meetings;
- Perform any other tasks as requested by the Head of Unit or Directors.
The role requires the following **competencies and skills** from the successful candidate:

- University degree in, economics, engineering, mathematics or science;
- Relevant energy-related experience in the EU Member States and/or Energy Community Contracting Parties of minimum 5 years;
- Profound knowledge of the development in line with EU energy acquis;
- Good understanding of the Clean Energy Package and the natural gas market transition and related decarbonisation process;
- Ability to provide high-quality and timely deliverables;
- Good analytical and presentation skills;
- Ability to work in an international and dynamic environment;
- Readiness to travel;
- Strong writing and speaking skills in English;
- Ability to facilitate and streamline multi-stakeholders processes;
- Ability to work in different project-based teams;
- Knowledge of Energy Community Contracting Parties’ languages is an asset.

**Employment**

The Gas Market Expert will be offered a contract for three years, with a probation period of 6 months, which may be renewed. The duty station is in Vienna.

Monthly gross salary will be at a level of EUR 6,513,94 that is an all-inclusive, tax exempted package of remuneration. This basic salary is subject to inflationary adjustments on annual basis. The **terms and conditions of employment** are based on the provisions of the Agreement between the Republic of Austria and the Energy Community regarding the seat of the Secretariat.

The commencement date of the employment shall be **as soon as possible in 2019**.

**Selection procedure and next steps**

According to Article 69 of the Treaty, the Director selects and appoints the staff of the Secretariat.

The Director will be supported in the selection procedure by a Selection Committee established in accordance with item III.15. of the Rules for Recruitment, Working Conditions and Geographical equilibrium of the Secretariat’s staff of the Energy Community. The Selection Committee will agree on the shortlist of candidates meeting best the selection criteria as referred to in this vacancy notice.

Shortlisted candidates will be invited for an interview to take place in Vienna at the premises of the Secretariat, at an estimated date of **8 May 2019 (TBC)**.

**Applications and deadline**

For applications to be valid, candidates must submit their application using on-line recruitment form for the position. CV’s and motivation letters must be attached. The form is available here: [https://www.energy-community.org/aboutus/jobs/vacancies/form_02_GAS.html](https://www.energy-community.org/aboutus/jobs/vacancies/form_02_GAS.html).

Applications have to be sent by **Tuesday, 23 April 2019, 5pm CET** (submission date of recruitment form) at the latest.
Applications received after the deadline will not be accepted.

Only shortlisted candidates will be contacted.

**Data Protection**

Please note that your personal data will be stored and processed by the Secretariat in line with and for the period required by the purpose of the recruitment procedure.

For this particular position, a reserve list may be established. The reserve list shall include shortlisted candidates and shall be valid no longer than 12 months. The recruitment procedure is deemed to be finalised once the reserve list expires. The Energy Community Secretariat is committed to protect the right to privacy and has implemented measures to ensure data protection. If you want to learn more or have concerns, please send an email to data-protection@energy-community.org.

Should you encounter difficulties in submitting your application, please, contact recruitment@energy-community.org.