ENERGY COMMUNITY SECRETARIAT
EU4Energy Regional Office in Tbilisi, Georgia

The Energy Community Secretariat is one of the institutions set up under the Treaty establishing the Energy Community (the "Treaty"). The Energy Community is an International Organisation with its seat in Vienna. The Secretariat has overall monitoring, coordinating and administrative functions in regard with the implementation of the Treaty.

The Energy Community Secretariat offers a limited number of Internships for the individuals who wish to acquire an understanding of the Energy Community’s work or gain experience in the field of their studies/work.

In 2018, the Secretariat offers

INTERNSHIP OPPORTUNITY
[Internship/03-2018/EU4Energy]

In the Eastern Partnership Assistance Unit of the Energy Community Secretariat. The Intern will be based in the EU4Energy Regional Office in Tbilisi, Georgia. Temporary reallocation to EU4Energy Regional Office in Kiev, Ukraine, the same as missions to EnCS office in Vienna is possible.

Objective: The Intern will gain first hand insight into the Energy Community activities related to the implementation of the Treaty and EU4Energy Project across a wide range of jurisdictions.

Internship period offered: 6 months, from 12 March to 31 August 2018

Scope of work (non-exhaustive):

- Promotion and development of relations with the stakeholders, like ministries, regulatory authorities, Transmission System Operators, National Statistical Institute and energy agencies in Ukraine, Georgia and Moldova;
- Assistance in the implementation of the EU4Energy Governance project in the beneficiary countries (namely Moldova, Georgia and Ukraine), including but not limited to electricity and gas sector reform;
- Reviewing secondary legislation and editing of reports in frames of the activities of the Energy Community Secretariat;
- Regulatory analysis of the new energy related legislative framework which is to be implemented following the accession of the beneficiary countries to the EnC;
- Performance of any other tasks as requested by the Head of Unit/Deputy Head of Unit or the Director of the Energy Community Secretariat.
Qualifications and skills:

- University degree or advanced university student of law, economics, engineering or international relations;
- Knowledge of EU Law and Law of the beneficiary countries; knowledge of or experience in the electricity sector and/or the gas sector and/or the energy efficiency sector;
- Ability to do research, good analytical skills to analyse a broad amount of data in order to write a concise energy sector analysis;
- Proficient computer skills; excellent drafting skills;
- Knowledge of spoken and written English;
- Excellent interpersonal skills and ability to maintain confidentiality of information;
- Ability to establish and maintain working relations in a multi-cultural environment with sensitivity and respect for cultural diversity.

Remuneration: Based on the Energy Community budget for 2018, the selected intern will receive an all-inclusive monthly stipend of EUR 1,580.

The internship is governed by Procedural Act No 2015/01 of 28 August 2015 laying down Rules for Secondees, Interns and Locally Recruited Persons of the Energy Community Secretariat. This document is available under the following link: https://www.energy-community.org/dam/jcr:2e671879-9cda-490c-90a9-3a549dac7d56/PA_2015_01_ECS_staff.PDF

For applications to be valid, candidates must submit their application using on-line recruitment form for the position. CV’s and motivation letters must be attached. The form is available here: https://www.energy-community.org/aboutus/jobs/vacancies/form_03_Intern.html

Applications have to be sent by 1 March 2018 (submission date of recruitment form) at the latest.

* The EU4Energy Initiative covers all EU support to improve energy supply, security and connectivity, as well as to promote energy efficiency and the use of renewables in the Eastern Partner countries Armenia, Azerbaijan, Belarus, Georgia, Moldova and Ukraine. It does this by financing projects and programmes that help to reform energy markets and to reduce national energy dependence and consumption. Over the longer term, this makes energy supply more reliable, transparent and affordable, thus reducing energy poverty and energy bills for both citizens and the private sector.

Co-financed by the European Union under the EU4Energy Initiative and implemented by the Energy Community Secretariat.